|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Material Transfer Agreement  Request Form for Outgoing Material | | | | |
|  | | | | |
| To submit a request for a Material Transfer Agreement (MTA), please complete all requested fields in the form. Upon receipt, UVM Innovations will promptly begin reviewing your request and assist you in getting the MTA in place. Questions? Email: [mta@uvm.edu](mailto:mta@uvm.edu)  **PLEASE NOTE THE FOLLOWING:**  If you are trying to transfer data of any sort, please contact Sponsored Project Administration for a Data Transfer Agreement at [spa@uvm.edu](mailto:spa@uvm.edu).  **Please Answer All Questions.** | | | | |
| 1. Please enter your contact information: | | | | |
| First and Last Name | Department | | | |
| Email | Phone | | | |
| 2. Are you the UVM Principal Investigator?  Yes  No If no, please fill out the PI information: | | | | |
| First and Last Name | Department | | | |
| Email | Phone |  | | |
| 3. Recipient Principal Investigator Information: | | | | |
| First and Last Name | Company/Institution Name | | | |
| Email | Phone | | | |
| 4. Name of Material(s): | | | | |
|  | | | | |
| 5. Describe Material Type (check all that apply)   |  |  |  |  | | --- | --- | --- | --- | | Animal Model | Cell Line | Antibody (monoclonal) | Antibody (polyclonal) | | Protein | Virus | Plasmid | Other nucleic acid | | Compound | Device (non-medical) | Device (medical) | Human Origin Samples | | Software (encrypted) | Software (non-encrypted) |  |  | | Other (please describe) | | | | | | | | |
|  | | | | |
| 6. Would you like to provide your material for one of the following purposes (check one):  For academic or non-profit unrestricted internal research purposes only;  or  For academic or for-profit use, but limited to a specific field or use to a specific project (Please briefly describe the  scope of research or the recipients limited use of your material):  If you would like to place a limit on how long your material may be used, please enter it here (optional): | | | | |
| 7. Was the Material solely created in your laboratory at UVM?  ***If no, where was the Material created and by whom:*** | | | Yes | No |
| 8. Does your Material incorporate, or was your Material created using materials from another laboratory at UVM, another university, a company, etc.?   ***If yes, please identify the name of the material, the source, and indicate whether you have an MTA (you do not need to include off-the-shelf materials purchased without an MTA):*** | | | Yes | No |
| 9. Was the research in which your Material was created supported by funds from an external source (e.g. Federal funding, Sponsored research, Foundation support, etc.)?  ***If yes, please identify the source (please be specific):*** | | | Yes | No |
| 10. Does this Material or research relate to a UVM invention?  ***If yes and known, please provide the UVM Case Number and technology description:*** | | | Yes | No |
| 11. Does the Material involve Cre-ERT2 or TET (tetracycline regulated gene expression in eukaryotes)?  ***If yes, please describe:*** | | | Yes | No |
| 12. Has the Material been published?  ***In either event, will you disclose confidential information relating to the Material to the recipient?***  ***Yes***  ***No*** | | | Yes | No |
| 13. Are you providing this Material as a straightforward transfer of materials and not to collaborate with the Recipient PI in any other way?  ***If no, did you develop the protocol?***  ***Yes***  ***No***  ***If no, do you expect joint publication (co-authorship) of research results?***  ***Yes***  ***No***  ***Please describe how you and the Recipient PI will each contribute to the collaboration, your expectations regarding potential revenue sharing from inventions that may result from the collaboration, etc.:*** | | | Yes | No |
| 14. Have you sent the Material to the Recipient Principal Investigator already? | | | Yes | No |
| 15. Do you wish to charge a fee for reimbursement of preparation / handling of the material(s) in addition to any shipping fees (which are typically covered by the Recipient entity)?  ***If yes, enter suggested USD amount here:*** | | | Yes | No |