

## Name of RSO

### Article 1: Purpose and Goals

- Section 1. The purpose of your club is...
- Section 2. The major goals of your club is...

### Article 2: Officers & Responsibilities

- Section 1. President
- Section 2. Treasurer
- Section 3. Other

### Section 3. Officer Selection/Elections

- SGA expects that selections/elections take place before April 1st for that following year.

### Article 4: Membership Requirements & Tryouts/Audition Process

General Members: All undergraduate students enrolled in a minimum of four (4) credit hours who pay the SGA fee. Part-time students enrolled in less than (4) credit hours are eligible to participate should they opt to pay the undergraduate SGA fee.

- Non-undergraduate (graduate, medical, doctoral) students are eligible to participate should they opt to pay the undergraduate SGA fee. Yet, it will be up to the discretion of the RSO whether to permit non-undergraduate students.

Additional Membership Requirements (optional): (i.e. GPA)

Tryouts/Audition Process (optional):

- All undergraduate students are eligible to audition tryout.
- Define audition/tryout process.
- Provide rubric for scoring or method of assessment in making those selections and making decisions.

Non-Discrimination: RSO Name, in accordance with University of Vermont policy, does not discriminate and prohibits harassment or discrimination related to any protected category including, creed, ethnicity, sexual orientation, national origin (including shared ancestry or ethnic characteristics), sex, gender,

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pregnancy, disability, marital status, political or social affiliation, and race, genetic information, gender identity, gender expression or perceived gender.

### Article 5: Behavioral Expectations & Removal

All ClubSigners, officers, and members of the organization must adhere to UVMs Code of Student Conduct and all University Policy. If a student is found responsible of a University policy, violation may result in not only the removal of the individual from the organization, but the University as well.

- **Behavior Expectations:**
- **Removal Process:** Officer and membership removal process is only applicable to behavioral issues not adjudicated by the Center for Student Conduct and/or Affirmative Action and Equal Opportunity (AAEO).
  - **Officers:** Removal of officer requires a two-thirds (2/3) vote of the officers. Removal of officers should be due to officers not completing their responsibilities. Removed officers are still eligible to be members of the organization.
  - **Members:** Removal of a member from the organization must go through the membership removal process. This process includes:
    - Reporting Process (Action must have been from within the organization)
    - Hearing Process (Must include their advisor/coach)
    - Appeal Process (Must include the Associate Director of SGA Operations)
- **Selection/Try Out Process:** **Must add if you are a Club Sport.** *Delete if section does not apply to your organization.*

### Article 6: Meeting and Quorum

- Section 1. Frequency of meetings
- Section 2. Percentage of members needed to conduct business to have a quorum
- A quorum is two-thirds (2/3) or members for all SGA-recognized clubs.

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[Article 7: General Provisions](#) – you should include anything that specifically applies to your club that does not fit in another article, such as standing committees, etc.

[Article 8: Amendments](#) – you should specify how amendments to your constitution are to be made.

[Article 9: National By-Laws](#) – If RSO is a chapter of a national organization, a copy of the national bylaws must be provided. Membership into UVMs chapter must align with University Non-Discrimination policy and what is outlined in the RSO Handbook. If not, they cannot be recognized.

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