## EDUCATIONAL POLICY AND INSTITUTIONAL RESOURCES COMMITTEE BOARD OF TRUSTEES UNIVERSITY OF VERMONT AND STATE AGRICULTURAL COLLEGE

A meeting of the Educational Policy and Institutional Resources (EPIR) Committee of the Board of Trustees of the University of Vermont and State Agricultural College was held on Friday, February 9, 2024 at 1:00 p.m. in the Silver Maple Ballroom, Room 401 at the Dudley H. Davis Center.

MEMBERS PRESENT: Chair Carolyn Dwyer, Vice Chair Jodi Goldstein, Cynthia Barnhart, Otto Berkes, Katelynn Briere, Stephanie Jerome, Carol Ode, Kristina Pisanelli, Lucy Rogers, and Samuel Young

REPRESENTATIVES PRESENT: Faculty Representatives Evan Eyler, Colby Kervick and Jennifer Hurley, Staff Representatives Sarah Heath and Jay LaShombe, Alumni Representative Susan Wertheimer, Foundation Representative (vacant), Student Representatives Ayden Carpenter and Matt Sorensen¹, and Graduate Student Representative Cara Simone

ABSENT: Trustee Monique Priestley and Graduate Student Representative Massi Khodaverdi

PERSONS ALSO PARTICIPATING: Provost & Senior Vice President Patricia Prelock, Vice President for Legal Affairs & General Counsel Trent Klingerman, Executive Director of Facilities Management Luce Hillman, Senior Construction Administrator Leo Gaudreau, and Vice Provost for Academic Affairs and Student Success Jennifer Dickinson

<sup>1</sup>Joined the meeting by phone at 1:43 p.m.

Chair Carolyn Dwyer called the meeting to order at 1:13 p.m. and welcomed new faculty representative Jennifer Hurley to the committee.

#### **Approval of minutes**

The minutes from the October 20, 2023 meeting were presented for approval. A motion was made, seconded and voted to approve the minutes as presented.

#### Provost's report

Provost Patricia Prelock began her report by acknowledging the difficulty of the fall semester for students, faculty, and staff due to the situation in the Middle East and the shooting of the three Palestinian men near the UVM campus. She listed a number of initiatives that have taken place on campus including increased security measures, special counseling sessions, listening sessions and vigils. This spring, the division of Diversity, Equity, and Inclusion will be offering antisemitism and Islamophobia programming.

The Provost also acknowledged the passing of Jarlath O'Neil-Dunne, the founder and director of the University of Vermont's Spatial Analysis Laboratory in the Rubenstein School of Environment and Natural Recourses. His work focused on the application of geospatial technology. A memorial service was held in the Ira Allen Chapel in January and a scholarship fund has been created in his honor.

Continuing her report, Provost Prelock shared spring application data. The January 15, 2024 application deadline yielded nearly 27,000 applications for admission this fall. UVM has seen an increase in Vermonters, international students, and students who come from outside of New England. To date, 434 students have already secured their spot in the class of 2028, a 50% increase over last year.

The Provost reported that UVM was awarded a \$2.5M Driving Change grant from the Howard Hughes Medical Institute. The grant will support initiatives for faculty, staff, and undergraduate students, with the goal of creating a more inclusive and welcoming environment for all students. The five-year grant is being led by Dean of the College of Engineering & Mathematical Sciences Linda Schadler and Vice Provost for Academic Affairs and Student Success Jennifer Dickinson.

Provost Prelock announced that in preparation for the April 8, 2024 total solar eclipse, a series of events has been planned both preceding and on the day of the eclipse. Programming features faculty from the College of Arts and Sciences, the College of Engineering and Mathematical Sciences, Vermont State University, local Vermont industry, museums and both student and professional groups. A full schedule of events can be found on the website:

https://uvm.edu/spacegrant/2024-total-solar-eclipse

Concluding her report, the Provost informed the trustees that the Higher Educational Leadership Initiative for Open Science (HELIOS) is an organization established to marshal universities into collective and bold stances and actions that move data and scholarship into open models for information dissemination and access. The Provost attended a HELIOS conference in January to consider how to develop models and standards for rewarding open scholarship within academic cultures. A UVM faculty leadership working group, led by Dr. Meredith Niles, Associate Professor of Nutrition and Food Sciences in the College of Agriculture and Life Sciences; Dr. Tom Borchert, President of the Faculty Senate and Chair of the Department of Religion; and Dr. Bryn Geffert, Dean of Libraries, is committed to the open science and open access principles. The university's Faculty Senate Research, Scholarship and Creative Arts Committee sponsored a resolution on open access and open science that was approved by the full Faculty Senate last spring. The Provost will be collaborating with faculty and academic leaders across campus to further the Faculty Senate resolution as well as implementing additional strategies to support faculty in sharing their scholarship for the betterment of society.

#### Faculty Senate Curricular Affairs Committee chair's report

Chair Dwyer reminded the committee that they are asked to review and approve the creation, elimination, or substantial revision of an academic unit, curriculum, research, or service endeavor. This is consistent with the committee's responsibility and authority as a board and reflects the careful stewardship of the university's educational resources to ensure that students are provided with a comprehensive, vital, and transformative educational experience. Faculty members and academic leaders across the institution contribute to this extensive stewardship process, which culminates in the report the committee receives from the Chair of the Curricular Affairs Committee of the Faculty Senate.

Faculty Senate Curricular Affairs Committee (CAC) Co-Chair Colby Kervick offered highlights from her written report included as attachment 4 in the meeting materials. She provided a brief overview of the proposed curricular action items.

#### Curricular action items

Chair Dwyer presented the following resolutions:

Resolution approving the creation of 8 new Micro-Certificates of Graduate Study in the Graduate College in conjunction with the Larner College of Medicine

BE IT RESOLVED, that the Board of Trustees approves the creation of eight (8) new Micro-Certificates of Graduate Study related to existing Certificates of Graduate Study in Epidemiology, Climate Change and Human Health, Global Health, Health Equity, Health Policy and Law, Health Services Administration, Public Health, and Public Health Informatics in the Graduate College in conjunction with the Larner College of Medicine, as approved and advanced by the Provost and President on October 24, 2023.

# Resolution approving revisions to the credit ranges for the Certificate of Graduate Study and the Micro-Certificate of Graduate Study in the Graduate College

BE IT RESOLVED, that the Board of Trustees approves revising the credential requirements for the Certificate of Graduate Study to a minimum of 10 credits and the maximum credit cap for Micro-Certificate of Graduate Study to 9 credits, in the Graduate College, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

### Resolution approving the creation of a B.A. in Geosciences in the College of Arts & Sciences

BE IT RESOLVED, that the Board of Trustees approves the creation of a B.A. in Geosciences in the College of Arts & Sciences, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

### Resolution approving the creation of a B.S. in Geosciences in the College of Arts & Sciences

BE IT RESOLVED, that the Board of Trustees approves the creation of a B.S. in Geosciences in the College of Arts & Sciences, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

### <u>Resolution approving the creation of a minor in Geosciences in the College</u> of Arts & Sciences

BE IT RESOLVED, that the Board of Trustees approves the creation of a minor in Geosciences in the College of Arts & Sciences, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

## Resolution approving the creation of a minor in Childhood Studies in the College of Education & Social Services

BE IT RESOLVED, that the Board of Trustees approves the creation of a minor in Childhood Studies in the College of Education & Social Services, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

### Resolution approving the creation of a minor in Sustainable Energy Engineering in the College of Engineering & Mathematical Sciences

BE IT RESOLVED, that the Board of Trustees approves the creation of a minor in Sustainable Energy Engineering in the College of Engineering & Mathematical Sciences, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

#### <u>Resolution approving the creation of a Direct Entry into the Master of</u> Science in Nursing program in the Graduate College

BE IT RESOLVED, that the Board of Trustees approves the creation of a direct entry into the Master of Science in Nursing program in the Graduate College in conjunction with College of Nursing and Health Sciences, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

## Resolution approving the creation of a minor in Military Leadership in the College of Education & Social Services

BE IT RESOLVED, that the Board of Trustees approves the creation of a minor in Military Leadership in the College of Education & Social Services, as approved and advanced by the Provost on January 22, 2024 and President on January 23, 2024.

#### **Resolution endorsing Eclipse Day proposal**

WHEREAS, on April 8, 2024, Vermont will experience its only full solar eclipse of this century offering a unique opportunity for integrative learning experiences across disciplines and campus units; and

WHEREAS, the eclipse falls on a Monday when classes are in session for the spring semester, and scheduled classes may limit the opportunities for engagement with this integrative learning opportunity; and

WHEREAS, the Student Government Association, Graduate Student Senate, Senior Leaders, Faculty, Faculty Senate, and the Registrar have discussed the educational impact of and support necessary for designating a day of alternative instruction;

BE IT RESOLVED, that the Board of Trustees supports this designation, as approved and advanced by the Provost and President on October 24, 2023, with the understanding that the day will be dedicated to learning through events and activities associated with the eclipse.

An opportunity for discussion was offered. There being none, a motion was made, seconded and it was unanimously voted to refer the resolutions to the Board for approval.

# Reaffirmation of the Equal Employment Opportunity/Affirmative Action and the Equal Opportunity in Educational Programs and Activities and Non-Harassment policy statements

Vice President for Legal Affairs & General Counsel Trent Klingerman reminded the trustees that each year the Board is asked to reaffirm the Equal Employment Opportunity/Affirmative Action and the Equal Opportunity in Educational Programs and Activities and Non-Harassment policy statements. The policies were last updated in May 2023 in response to an investigation by the U.S. Department of Education's Office for Civil Rights concerning antisemitism on campus. There are no new changes at this time. Vice President Klingerman informed the trustees that additional Title IX changes are anticipated in May 2024.

Chair Dwyer presented the following resolution:

#### **Resolution reaffirming Equal Opportunity Policy Statements**

BE IT RESOLVED, that the Board of Trustees reaffirms the Equal Opportunity in Educational Programs and Activities and Non-Harassment Policy Statement with no changes, attached here as Appendix A; and

BE IT FURTHER RESOLVED, that the Board of Trustees reaffirms the Equal Employment Opportunity/Affirmative Action Policy Statement with no changes, attached here as Appendix B, both effective as of February 4, 2017.

An opportunity for discussion was offered. There being none, a motion was made, seconded and it was unanimously voted to refer the resolution to the Board for approval.

#### Mercy Hall Curtain Wall System Replacement

Executive Director of Facilities Management Luce Hillman and Senior Construction Administrator Leo Gaudreau provided an overview of a project to replace the curtain wall system in Mercy Hall on the Trinity campus. The overall design intent is to mimic the existing building exterior while meeting new and updated energy codes. There are plans to fix some isolated heating issues as well as investigating cooling for the building. The timing of the construction is subject to the availability of funding but is anticipated to begin in May 2025.

Chair Dwyer presented the following resolution:

#### Resolution approving Mercy Hall Curtain Wall System Replacement

WHEREAS, the administration today reported on the strategic and operational need for the Mercy Hall Curtain Wall System replacement and the associated project scope;

THEREFORE, BE IT RESOLVED, that the Educational Policy & Institutional Resources Committee hereby approves the project scope that the administration presented on this date and refers the project to the Budget, Finance & Investment Committee for financial review and approval at a future meeting.

An opportunity for discussion was offered. There being none, a motion was made, seconded and it was unanimously voted to refer the resolution to the Board for approval.

#### New England Commission of Higher Education 5-year interim report

Vice Provost for Academic Affairs and Student Success Jennifer Dickinson provided an overview of the university's routine interim report to the New England Commission for Higher Education (NECHE). Submitted in January, the report provided NECHE with updates in the areas of general education, academic and career advising, institutional planning including the Campus Plan, and support for assessment of student learning outcomes. The report also outlines key goals UVM will work toward until the next comprehensive reaccreditation review in 2029. These plans include further development of UVM's research infrastructure, a focus on enhancing graduate education, increasing international partnerships, and the fulfilment of its first Comprehensive Inclusive Excellence Action Plan.

#### **Refreshed Academic Success Goals**

Provost Prelock provided a brief history and overview of the Academic Success Goals (ASGs) and the academic year 2023–24 process of updating them. The ASGs were first established in May 2020. A number of the original ASGs reflected three-year goals, so this year was an appropriate time to refresh them and see what goals needed refinement and whether anything was missing. A timeline and process were then established. Extensive consultations occurred, feedback was gathered, revised drafts were circulated, and the revisions were finalized. This spring, the related detailed metrics and outcomes are in development. The update to the ASG includes several clarifications and additions, including the implementation of the Catamount Experience, a new goal exclusive to graduate education, increased emphasis on the university's role in community and economic development, and increased emphases on our commitment to intergroup dialogue and open scholarship. The refreshed ASG documents will be posted later this spring in preparation for a July 1, 2024 effective date.

#### Other business

There being no further business, the meeting adjourned at 2:00 p.m.

Respectfully submitted,

Carolyn Dwyer, Chair



### OFFICE OF COMPLIANCE SERVICES UVM.EDU/POLICIES



**Title:** Equal Employment Opportunity/Affirmative Action Policy Statement – Interim

#### Policy Statement

The University of Vermont and State Agricultural College is committed to a policy of equal employment opportunity and to a program of affirmative action in order to fulfill that policy. The President of the University fully supports the University's equal employment opportunity policy and the University's affirmative action program.

The University will accordingly recruit, hire, train, and promote persons in all positions and ensure that all other personnel actions are administered without regard to unlawful criteria including race, color, religion, national origin, including shared ancestry or ethnic characteristics, place of birth, sex, sexual orientation, disability, age, positive HIV-related blood test results, genetic information, gender identity or expression, or status as a disabled veteran, recently separated veteran, active duty wartime or campaign badge veteran, or Armed Forces service medal veteran (collectively "protected veterans"), or crime victim status, as these terms are defined under applicable law, or any other factor or characteristic protected by law, and ensure that all employment decisions are based only on valid job requirements.

In addition, the University of Vermont recognizes that discriminatory harassment and sexual harassment are forms of unlawful discrimination, and it is, therefore, the policy of the University that discriminatory harassment and sexual harassment will not be tolerated. The University also prohibits unlawful harassment on the basis of other characteristics protected by law. The University will reasonably, timely, and effectively respond to all reports of discrimination and discriminatory harassment of which the University has notice, based on the protected categories referenced herein.

Further, employees and applicants will not be subjected to harassment, intimidation, threats, coercion, or retaliation because they have engaged in or may engage in the following: filing a complaint or assisting or participating in an investigation regarding alleged discrimination or harassment as prohibited in the policy statement above; filing a complaint or assisting or participating in an investigation, compliance evaluation, hearing, or any other activity related to the administration of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 ("VEVRAA"), Section 503 of the Rehabilitation Act of 1973 ("Rehabilitation Act"), or the Affirmative Action provisions of any other federal, state or local law; opposing any act or practice made unlawful by VEVRAA or any other federal, state, or local law requiring equal employment opportunities for individuals with disabilities or protected veterans; or exercising any other rights protected by VEVRAA or the Rehabilitation Act. Additionally, the University will not discharge or in any other manner discriminate against

<sup>&</sup>lt;sup>1</sup> The University recognizes that discrimination based on shared ancestry or ethnic characteristics can include antisemitic discrimination, anti-Arab discrimination, anti-Asian discrimination, or similar forms of discriminatory conduct.

employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant.

The University of Vermont maintains an audit and reporting system that: measures the effectiveness of the University's affirmative action program; indicates any need for remedial action; determines the degree to which the University's objectives have been attained; measures the University's compliance with its affirmative action obligations; and determines whether individuals with disabilities and veterans have had the opportunity to participate in all University sponsored educational, training, recreational and social activities.

Sources: Titles VI and VII of the Civil Rights Act of 1964; the Immigration Reform and Control Act of 1986; Title IX of the Education Amendments of 1972; the Equal Pay Act of 1963; the Age Discrimination in Employment Act of 1967; the Age Discrimination Act of 1975; Sections 503 and 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; Section 402 of the Vietnam-Era Veterans Readjustment Assistance Act of 1974; Executive Order 11246; the Genetic Information Nondiscrimination Act of 2008; U.S. Department of Homeland Security regulation 6 C.F.R Part 19; and the Vermont Fair Employment Practices Act, all as amended; and such other federal, state and local non-discrimination laws as may apply.

Note: This Statement of Policy is the official University of Vermont Equal Educational Opportunity Policy Statement and supersedes all prior policy statements regarding its subject matter. It may be modified only by written statement issued by the President as Chief Executive Officer of the University or by formal action by the University of Vermont and State Agricultural College Board of Trustees. This Policy Statement is designed to express the University's intent and commitment to comply with the requirements of federal, state, and local non-discrimination laws. It shall be applied to extensively with those non-discrimination laws and shall not be interpreted as creating any rights, contractual or otherwise, that are greater than exist under those laws.

#### Contacts

Questions concerning the daily operational interpretation of this policy should be directed to the following					
(in accordance with the policy elaboration and procedures):					
Title(s)/Department(s):	Contact Information:				
Director, Office of Equal Opportunity	Nick Stanton				
	428 Waterman Building				
	(802) 656-3368				
Questions about policies related to Title IX	Questions about policies related to Title IX, including sex discrimination, sexual harassment, and all				
forms of sexual violence	-				
Title IX Coordinator	Emily McCarthy				
Office of Equal Opportunity	428 Waterman Building				
	(802) 656-3368				
Questions about disability related issues					
ADA/Section 504 Coordinator	Amber Fulcher				
Office of Equal Opportunity	ty 428 Waterman Building				
	(802) 656-0945				
Questions may also be directed to government agencies having oversight and enforcement authority with					
respect to the referenced laws. A complete listing of such agencies may be obtained from the Office of					
Equal Opportunity.					
The University has developed an Affirmative Action Plan. The portions of the plan required for disclosure					
are available for inspection during normal business hours; contact the University's Public Records Officer					
at (802) 656-8937.					

#### Related Documents/Policies

- Accessibility Policy
- <u>Discrimination, Harassment, and Sexual Misconduct Policy</u>
- Equal Opportunity in Educational Programs and Activities and Non-Harassment
- Handling and Resolving Discrimination, Harassment, and Sexual Misconduct Complaints

#### Regulatory References/Citations

- Titles VI and VII of the Civil Rights Act of 1964
- Immigration Reform and Control Act of 1986
- Title IX of the Education Amendments of 1972
- Equal Pay Act of 1963
- Age Discrimination in Employment Act of 1967
- Age Discrimination Act of 1975
- Sections 503 and 504 of the Rehabilitation Act of 1973
- Americans with Disabilities Act of 1990
- Section 402 of the Vietnam-Era Veterans Readjustment Assistance Act of 1974
- Executive Order 11246
- Genetic Information Nondiscrimination Act of 2008
- Vermont Fair Employment Practices Act

#### About This Policy

Responsible Official:	Chief Human Resource Officer	Approval Authority:	President and the Chair of the Board of Trustees
Policy Number:	V. 7.3.12	Effective Date:	February 4, 2017
Revision History:	<ul> <li>Trustees: February 3, 2018, Mar</li> <li>Reaffirmed by the President Fellochair of the Board of Trustees Jessponsible official officially ch</li> </ul>	5, 2008 9 10 10 10 11 15 16 15 16 17 18 19 19 19 19 19 19 19 19 19 19 19 19 19	uary 9, 2021, March 7, 2022 and the bruary 8, 2021, March 10, 2022 President for Human Resources, at for Finance and Administration on

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VISIT UVIM S <u>Institutional Policies Website.</u>			



### OFFICE OF COMPLIANCE SERVICES UVM.EDU/POLICIES



**Title:** Equal Opportunity in Educational Programs and Activities and Non-Harassment - Interim

#### Policy Statement

The University of Vermont and State Agricultural College is committed to a policy of equal educational opportunity. The University therefore prohibits discrimination on the basis of unlawful criteria such as race, color, religion, national origin, including shared ancestry or ethnic characteristics<sup>1</sup>, age, sex, sexual orientation, marital status, disability, or gender identity or expression, as those terms are defined under applicable law, in admitting students to its programs and facilities and in administering its admissions policies, educational policies, scholarship and loan programs, athletic programs, and other institutionally administered programs or activities made available to students at the University. The University also prohibits harassment, as defined in the Vermont Statutes at Title 16, section 11(a)(26). Unlawful harassment is a form of discrimination and is therefore prohibited. Sources: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; the Vermont Public Accommodations Act; and such other federal, state, and local non-discrimination laws as may apply. The University will reasonably, timely, and effectively respond to all reports of discrimination and discriminatory harassment of which the University has notice, based on the protected categories referenced herein.

Note: This Statement of Policy is the official University of Vermont Equal Educational Opportunity Policy Statement and supersedes all prior statements regarding its subject matter. It may be modified only by written statement issued by the President as Chief Executive Officer of the University or by formal action by the University of Vermont and State Agricultural College Board of Trustees. This Policy Statement is designed to express the University's intent and commitment to comply with the requirements of federal, state, and local non-discrimination laws. It shall be applied co-extensively with those non-discrimination laws and shall not be interpreted as creating any rights, contractual or otherwise, that are greater than exist under those laws.

#### Contacts

Questions concerning the daily operational interpretation of this policy should be directed to the following (in accordance with the policy elaboration and procedures):

Title(s)/Department(s):

Questions regarding this policy statement or compliance with its provisions may be directed to:

Dean of Students

41-43 South Prospect Street

Burlington, VT 05405

(802) 656-3380

<sup>&</sup>lt;sup>1</sup> The University recognizes that discrimination based on shared ancestry or ethnic characteristics can include antisemitic discrimination, anti-Arab discrimination, anti-Asian discrimination, or similar forms of discriminatory conduct.

Or					
Director, Office of Equal Opportunity	Nick Stanton				
	428 Waterman Building				
	Burlington VT, 05405				
	(802) 656-3368				
	nt agencies having oversight and enforcement authority with ting of those agencies may be obtained from the Office of				
Questions about policies related to Title IX, forms of sexual violence	including sex discrimination, sexual harassment, and all				
Title IX Coordinator	Emily McCarthy				
Office of Equal Opportunity	428 Waterman Building				
	Burlington VT, 05405				
	(802) 656-3368				
Questions about disability related issues					
Student Accessibility Services	Sharon Mone				
	A-170, Living/Learning Center				
	633 Main Street				
	Burlington VT, 05405				
	(802) 656-4075				
ADA/Section 504 Coordinator	Amber Fulcher				
Office of Equal Opportunity	428 Waterman Building				
	Burlington VT, 05405				
	(802) 656-0945				

#### Related Documents/Policies

- Discrimination, Harassment, and Sexual Misconduct Policy
- Equal Employment Opportunity/Affirmative Action Policy Statement
- Handling and Resolving Discrimination, Harassment, and Sexual Misconduct Complaints Procedure

#### Regulatory References/Citations

- Age Discrimination Act of 1975
- Americans with Disabilities Act of 1990
- Section 504 of the Rehabilitation Act of 1973
- Title VI of the Civil Rights Act of 1964
- Title IX of the Education Amendments of 1972
- Vermont Public Accommodations Act
- Vermont Statutes at Title 16, section 11(a)(26)

#### About This Policy

Responsible Official:	Chief Human Resource Officer	Approval Authority:	President and the Chair of the Board of Trustees
Policy Number:	V. 7.4.12	Effective Date:	February 4, 2017
Revision History:	<ul> <li>V. 7.0.5.1 effective April 7, 2006</li> <li>V. 7.0.5.2 effective September 5, 2008</li> </ul>		

- V. 7.0.5.3 effective April 13, 2009
- V. 7.0.5.4 effective March 8, 2010
- V. 7.0.5.5 effective May 22, 2011
- V. 7.0.5.6 effective May 19, 2012
- V. 7.4.7/V. 7.0.5.7 effective February 9, 2013
- V. 7.4.8 effective February 8, 2014
- V. 7.4.9 effective February 7, 2015
- V. 7.4.10 effective February 6, 2016
- V. 7.4.11 Reaffirmed as revised by the President and the Chair of the Board of Trustees: February 3, 2018 and March 6, 2019, February 27, 2023
- V. 7.4.11/V. 4.24.11 Reaffirmed by the President February 3, 2020, February 9, 2021, April 4, 2022 and the Chair of the Board of Trustees January 30, 202, February 8, 2021, April 5, 2022
- Responsible official officially changed from the Vice President for Human Resources,
   Diversity and Multicultural Affairs to the Vice President for Finance and Administration on
   May 1, 2020
- Responsible official officially changed from the Vice President for Finance and Administration to the Chief Human Resource Officer October 3, 2022
- V. 7.4.12 approved as interim August 25, 2023

University of Vermont Policies and Operating Procedures are subject to amendment. For the official, approved, and most recent version, please visit UVM's <u>Institutional Policies Website</u>.