

## Forward calls (M3902)

The **Call Forward** feature allows you to direct your calls to ring at another Line (DN). If the telephone begins to ring, you cannot forward an incoming call in progress.

To forward your calls:

Forward



Forward



1. Press the **Forward** Key, or lift the handset and enter the Call Forward All Calls Activate FFC (Meridian 1) or FAC (Meridian SL-100).
2. **Dial** the DN where you want to forward your calls.
3. Press the **Forward** Key.

To view the number that your calls are being forwarded to:

Display



Forward



1. Press the **Display** Key (Meridian 1) or **Inspect** Key (Meridian SL-100), or lift the handset and enter the Call Forward All Calls Verify FFC.
2. Press the **Forward** Key.

This action displays the forward number and leaves Call Forward active.

To cancel Call Forward:

Forward



Press the **Forward** Key, or lift the handset and enter the Call Forward All Calls Deactivate FFC (Meridian 1) or FAC (Meridian SL-100).

To reinstate Call Forward to the same number:

Forward



Forward



Press the **Forward** Key twice.

### Forward calls (M3903 and M3904)

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The **Call Forward** feature allows you to direct your calls to ring at another line (DN). If the telephone begins to ring, you cannot forward an incoming call in progress.

To forward your calls:

Forward



Done



1. Press the **Forward** Key.  
The previously stored forward number appears, if one exists, and the screen displays Enter forward number.
2. If desired, enter a new number. The existing number is automatically deleted. If you make a mistake, use the **Delete** Key to delete the previous digit(s). Press **Cancel** to leave this screen without forwarding your telephone or changing the number.
3. Press the **Done** Key to activate Call Forward.

To view the number that your calls are being forwarded to:

CheckFw



Exit



1. Press the **Check Forward** Key.
2. Press the **Exit** Key to return to the previous screen.  
This action will leave Call Forward active.

To cancel Call Forward:

CheckFw



Canc1Fw



1. Press the **Check Forward** Key.
2. Press the **Cancel Forward** Key.