



FACULTY SENATE

Research, Scholarship & the Creative Arts Committee  
 November 10, 2022  
 12:30-2:00  
 Microsoft Teams

Present: Thomas Borchert (FS President), Evan Eyer (Faculty Senate Vice President), Brendan Fisher (RSENR), Jennifer Hurley (CESS), Jill Preston (CALs), Bikki Trans-Smith (CNHS), Christie Silkotch (LIB), Chun Zhang (GSB)

Absent: Raju Badireddy (CEMS), Marieka Burg (CAS), Mary Cushman (LCOM), Daniel Weiss (LCOM), Pending (Postdoctoral Association), Pending (CAS), Sabbatical Coverage (CAS), Pending (GSS), Pending (SGA)

Guests: Kirk Dombrowski

Co-chair Jill Preston called the meeting to order at 1:15 pm via Microsoft Teams.

1. **Approval of the Minutes.** The minutes of the October 2022 meeting will be voted on at the December meeting.
2. **VP of Research Update, Kirk Dombrowski.**

**Fall Research Forum  
 November 9, 2022**

Q1 Awards Update

College	FY22 Count (Awards)	FY22 Count (Projects)	FY22 Dollars	FY23 Count (Awards)	FY23 Count (Projects)	FY23 Dollars	\$ Change	% Change
Total	124	201	52,642,385	154	233	60,758,773	8,116,388	15.4%



## Upcoming SPA Educational Opportunities

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- Reviewing and Understanding Sponsored Agreements, Nov 9, 2022
- Cost Transfers on Sponsored Projects, Nov 16, 2022
- UVM Click Open Lab, TBD Dec 2022
- Cost Sharing on Sponsored Projects, Jan 18, 2023
- Personnel Effort on Sponsored Projects, Feb 14, 2023

## SPA News



**Sign up on SPA website to receive most up-to-date information on research administration topics**



## Recent releases

**Advance Accounts at UVM**  
**Frequently Asked Questions – Post Award Grant Management**  
**Department/Unit Proposal Routing Best Practices**  
**Sponsored Project Proposal Budget Development Tips**  
**Q&A – Cost Reimbursable Billing**

## SPA 2.0

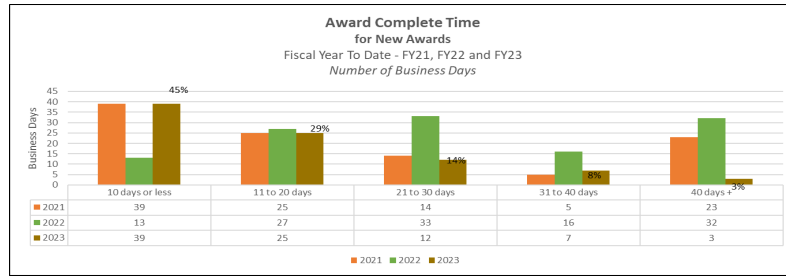


## Participating units

CEMS  
CALs  
RSENR  
CNHS – recently joined  
CAS – recently joined

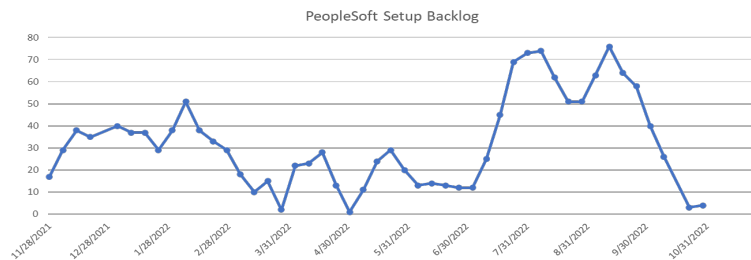


## Total of 14 positions



- Processing times for new awards – from receipt to acceptance
- 45% of new awards processed in 10 business days
- 88% processed in 30 days or less

## Recent Metrics – Award Acceptance



- Award setup backlog – number of award actions with setup for longer than one week
- 6/30/22– staff member retired
- 9/26/22– new staff hired

## Recent Metrics – Award Setup

## Recent and Current Initiatives

- No Cost Extension process overhaul
  - To speed up and simplify the process
  - To reduce number of steps, staff involved
  - To eliminate redundancy across teams
- Outgoing subaward improvement process
  - To streamline the subaward and subaward amendment issuance process
  - To revise forms to better align with national standards
- UVM Click Version 9 upgrade
  - Improved navigation and expanded search capabilities
  - Updated award status tracker

# RPO Opportunities for Education

## Ongoing educational resources

- IACUC/IBC – new FTE to assist researchers with protocol compliance
- IRB – monthly on-site educational series – offerings announced through IRB list-serve

## New educational resource pages

- IRB all inclusive educational webpage <https://www.uvm.edu/rpo/educational-resources>
- IACUC all inclusive (partial) webpage <https://www.uvm.edu/rpo/iacuc-submission-guide>
- Controlled substances in research webpage <https://www.uvm.edu/rpo/controlled-substances>

## Prior to end of year

- V9 UVMClick Upgrade

## Future Plans

- IBC – rewrite of IBC webpage to include A/BSL-3 and Select Agent guidance
- IACUC – develop monthly on-site educational series
- IACUC/IBC – Formal process to request a review or assistance from the Compliance Specialist

## Version 9 Click Enhancements

For the upgrade, the entire UVMClick system will be unavailable for use beginning 4:30 pm on Thursday December 1, 2022, and continuing Friday Dec 2, Saturday, Dec 3rd, Sunday, Dec 4th, and Monday, Dec 5<sup>th</sup>.

### IACUC

- Ability to copy protocol from one research team to another – less duplication of effort for similar protocols
- Improved consistency across IACUC submission workspaces (approval dates) – less searching for information

### IRB

- External IRB forms have been merged – no longer two records reducing duplication of effort

### IBC

- Enhancements to multiple SmartForm pages to match NIH guidelines – improving compliance
- Member reviewer notes will be included directly on SmartForm pages to enable quicker access to board clarifications/stipulations – less searching for information

### Training sessions - Waterman 217F

IACUC – 12/7 at 11-12

IRB – 12/8 at 11-12

IBC – 12/20 at 1-2

If PI's are not able to make a session, requests for individual one-on-one sessions can be made.



## Research Development

- **Weekly Funding Opportunities Newsletter**
- <https://www.uvm.edu/ovpr/research-development>
- **Pivot-RP database**
  - **Ongoing Training Available**
    - 1:1 Consults
    - Assistance with creating saved searches



## How to Get Help

- Initiate contact early – **6-12 weeks in advance\*** of your deadline
  - **Complete intake form** on website with info about **funding opportunity and deadline**
    - <https://www.uvm.edu/ovpr/research-development>
  - Contact us to set up a phone call or coffee meeting:
    - Meet our team – tell us about your research!
    - Help with using Pivot funding search database
    - New to grant writing or need help navigating the process
    - Early consult to answer questions or if unfamiliar funding agency
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- Fall semester: NSF GRFP program (grad students)
  - Spring semester: **NSF CAREER “Commit to Submit”** program
    - Semester-long bi-weekly sessions
    - 1:1 writing/editing support after semester ends -> July deadline
  - Spring semester: **NIH-focused Early Career** grant writing program
  - Ad hoc - Seminars/sessions about particular funding opportunities

## ResDev Programming Plans



### Resources

- **NIH writing templates**
  - Forms G available now
  - Forms H templates (for deadlines on/after Jan. 25, 2023) coming soon
- **NSF writing templates** (updates in progress)
- **SciENCv tutorial – biosketches**
- **In progress: Facilities & Resources repository**



For the transcript or video of the presentation and question and answers please e-mail the Faculty Senate Office at [Facsen@UVM.edu](mailto:Facsen@UVM.edu).

**3. Adjourn.** The meeting adjourned at 2:00 pm.

The next meeting of the RSCA will take place on Thursday, December 8<sup>th</sup> at 12:30 on Teams.