

SPACE USE CODES

Space Category Code	Space Category Desc	Space Subcategory Code	Space Subcategory Name
000	Unclassified Facilities	050	Inactive Area
		060	Alteration or Conversion Area
		070	Unfinished Area
		080	Unusable Space
		091	Custodial Supply Closet
		092	Public Corridor
		093	Utility/Mechanical Space
		094	Structural
		095	Elevator
		096	Lavatory - Public
100	Classrooms	110	Classroom - General Purpose
		112	Classroom - Special Equipment
		114	Classroom - Departmental
		115	Classroom Service
200	Laboratory Facilities	210	Class Laboratory
		215	Class Laboratory Service
		220	Open Laboratory
		225	Open Laboratory Service
		250	Research/Nonclass Laboratory
		252	Instrument Room
		253	Constant Temperature Room
		254	Photo Lab/Dark Room
		255	Research/Nonclass Laboratory Service
		256	Glass Wash
		257	Warm Room
		258	Cold Room
		259	Microscope
300	Office Facilities	310	Office
		311	Office - Non Positioned Persons
		315	Office Service
		316	Lavatory - Private
		317	Lactation Space
		350	Conference Room
		355	Conference Room Service
400	Study Facilities	410	Study Room
		420	Stack
		430	Open-Stack Study Room
		440	Processing Room
		455	Study Service
500	Special Use Facilities	510	Armory
		515	Armory Service
		520	Athletic or Physical Education
		523	Athletic Facilities Spectator Seating
		525	Athletic or Physical Education Service
		530	Media Production
		535	Media Production Service
		540	Clinic
		545	Clinic Service
		550	Demonstration
		555	Demonstration Service
		560	Field Building
		570	Animal Facilities
		575	Animal Facilities Service
		576	Cage Wash
580	Greenhouse		
585	Greenhouse Service		

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Space Category Code	Space Category Desc	Space Subcategory Code	Space Subcategory Name
500	Special Use Facilities	590	Other (All Purpose)
		595	Other Special Use Facilities Service
600	General Use Facilities	610	Assembly
		615	Assembly Service
		620	Exhibition
		625	Exhibition Service
		630	Food Facility
		635	Food Facility Service
		640	Day Care
		645	Day Care Service
		650	Lounge
		655	Lounge Service
		660	Merchandising
		665	Merchandising Service
		670	Recreation
		675	Recreation Service
		680	Meeting Room
685	Meeting Room Service		
700	Support Facilities	710	Central Computer or Telecommunications
		715	Central Computer or Telecommunications Service
		720	Shop
		725	Shop Service
		730	Central Storage
		735	Central Storage Service
		740	Vehicle Storage
		745	Vehicle Storage Service
		750	Central Service
		755	Central Service Support
		760	Hazardous Materials Storage
		765	Hazardous Materials Svc
		770	Hazardous Waste Storage
		775	Hazardous Waste Service
780	Unit Storage		
800	Health Care Facilities	810	Patient Bedroom
		815	Patient Bedroom Service
		820	Patient Bath
		830	Nurse Station
		835	Nurse Station Service
		840	Surgery
		845	Surgery Service
		850	Treatment/Examination Clinic
		855	Treatment/Examination Clinic Service
		860	Diagnostic Service Laboratory
		865	Diagnostic Service Laboratory Support
		870	Central Supplies
880	Public Waiting		
890	Staff On-Call Facility		
895	Staff On-Call Facility Service		
900	Residential Facilities	910	Sleep/Study Without Toilet or Bath
		919	Toilet or Bath
		920	Sleep/Study With Toilet or Bath
		935	Sleep/Study Service
		950	Apartment
		955	Apartment Service
		970	House
Grand Total			

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000	Unclassified Facilities	050	Inactive Area	Rooms available for assignment to an organizations unit or activity but are unassigned at the time of the inventory.
000	Unclassified Facilities	060	Alteration or Conversion Area	Spaces temporarily out of use because they are being altered, remodeled, or rehabilitated at the time of the inventory.
000	Unclassified Facilities	070	Unfinished Area	All potentially assignable areas in new buildings, shell space, or additions to existing buildings not completely finished at the time of the inventory.
000	Unclassified Facilities	080	Unusable Space	Space that is not functionally usable or available for assignment to an organizational unit or activity due to the present of a structural and/or environmental condition that is not conducive to occupancy. This category does not include structural space (094) which includes dead air space, voids between walls, air shafts etc...
000	Unclassified Facilities	091	Custodial Supply Closet	A small area or closet that houses limited quantities of custodial supplies for daily use by custodial staff.
000	Unclassified Facilities	092	Public Corridor	A covered passageway or ramped area available to the general public, whether walled or not, to transport people or things from one location to another. The use of phantom walls is recommended to identify portions of passageways on the same floor level that may represent differing purposes, e.g., a main corridor versus a side corridor, or differing maintenance needs, e.g., terrazzo flooring versus carpeted flooring.
000	Unclassified Facilities	093	Utility/Mechanical Space	Included are covered and walled areas that house one or more utility and/or mechanical functions for the building. These areas range from large rooms co-located on a "mechanical" floor or basement area to small closet spaces distributed throughout the building. Such areas, while generally located within the exterior walls of a building or as an accessible roof structure, may be separately housed adjacent to the structure that they serve. They include such areas sometimes referred to as electrical, meter, network, or telecommunication spaces. Some may prefer to identify these specific spaces separately and may do so by adding them as subcategories of this space use.
000	Unclassified Facilities	094	Structural	Space includes voids between walls, light and air shaft and any other space that is restricted for us due to the presence of structural features.
000	Unclassified Facilities	095	Elevator	This category includes the cabs and the structural shaft built to accommodate one or more elevator cabs for either personnel and/or freight. The entire cross-sectional shaft area is to be inventoried at each floor level through which it passes. Also included are elevator machine rooms.
000	Unclassified Facilities	096	Lavatory - Public	Includes all toilet facilities, whether locked or not, that are made available for general public use. Accompanying rest areas that are contiguous to a public restroom are also included as part of the toilet facility's area. For planning purposes, some may wish to provide subcategories of this space use that identifies gender- or nongender-specific rest rooms, handicapped accessibility, etc.
100	Classrooms	110	Classroom - General Purpose	A room or space used primarily for instruction classes and that is not tied to a specific subject or discipline by equipment in the room or the configuration of the space.
100	Classrooms	112	Classroom - Special Equipment	A room used by classes that require special-purpose equipment. Included in this category are rooms generally referred to as curriculum laboratories, experimental classrooms and audio-visual rooms. This type of classroom is equipped with special equipment or is of a structural layout appropriate to a specific area of study which limits but does not preclude its use by classes in other areas of study.
100	Classrooms	114	Classroom - Departmental	A room which normally is not under the control of the Registrar for the purpose of scheduling because it is assigned to a particular department or program for its own academic needs for regularly scheduled classes, seminars, group discussions or other instructional purposes.
100	Classrooms	115	Classroom Service	A space that directly serves one or more classrooms as an extension of the activities in that space.
200	Laboratory Facilities	210	Class Laboratory	A space used primarily for formally or regularly scheduled instruction (including associated mandatory, but non-credit-earning laboratories) that require special purpose equipment or a specific space configuration for student participation, experimentation, observation, or practice in an academic discipline. A space is considered to be scheduled if the activities generate weekly student contact hours (WSCHs), the activities fulfill course requirements, and/or there is a formal convener present.
200	Laboratory Facilities	215	Class Laboratory Service	A space that directly serves one or more class laboratories as an extension of the activities in those spaces.
200	Laboratory Facilities	220	Open Laboratory	A laboratory used primarily for individual or group instruction that is informally scheduled, unscheduled, or open.
200	Laboratory Facilities	225	Open Laboratory Service	A space that directly serves one or more open laboratories as an extension of the activities in those spaces.
200	Laboratory Facilities	250	Research/Nonclass Laboratory	A space used for laboratory experimentation, research, or training in research methods; professional research and observation; or structured creative activity within a specific program or for sponsored research (whether sponsored with federal, state, private, or institutional funds).
200	Laboratory Facilities	252	Instrument Room	A room that houses laboratory instruments which directly serve one or more research/non-class laboratories. Included are balance rooms, culture rooms, equipment rooms etc. that serve a non-class laboratory.

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200	Laboratory Facilities	253	Constant Temperature Room	A room used to maintain a constant temperature which services one or more research/non-class laboratories. This category does not include "warm rooms", "cold rooms" or "greenhouses"
200	Laboratory Facilities	254	Photo Lab/Dark Room	A room used as a photo lab/dark room that directly serves as an extension of activities taking place within a research/non-class laboratory. This category does not include photo labs that serve Audio/Visual, ratio, TV rooms (535).
200	Laboratory Facilities	255	Research/Nonclass Laboratory Service	A space that directly serves one or more research/nonclass laboratories as an extension of the activities in those spaces.
200	Laboratory Facilities	256	Glass Wash	A room used for cleaning laboratory glassware which directly serves one or more research/non-class laboratories.
200	Laboratory Facilities	257	Warm Room	A room used to maintain a warm temperature which directly serves one or more research/non-class laboratories. This category does not include greenhouses.
200	Laboratory Facilities	258	Cold Room	A room used to maintain a cold temperature which directly serves one or more research/non-class laboratories. This category does not include freezers or cold rooms which serve other types of rooms such as food facilities.
200	Laboratory Facilities	259	Microscope	A room which houses one ore more microscopes which serve one or more research/non-class laboratories. Microscope rooms serving a class laboratory are coded 215.
300	Office Facilities	310	Office	A space housing faculty, staff, or students working at one or more desks, tables, or workstations.
300	Office Facilities	311	Office - Non Positioned Persons	An office used for occupying personnel that are not in the HR system.
300	Office Facilities	315	Office Service	A space that directly serves an office or group of offices as an extension of the activities in those spaces.
300	Office Facilities	316	Lavatory - Private	A room equipped with a toilet/sink and possibly a shower which directly serves an office or group of offices. It is normally entered through an office and is generally not located off a main hallway used by the general public. This category does not include public toilets (096), patient baths (820), toilets in residential facilities (919 or 920) and intended for use by residents only.
300	Office Facilities	317	Lactation Space	A room designated for parents to pump breast milk or nurse their babies. These rooms cannot be bathroom stalls or storage areas. This room type does not include lavatory (096, 316) or office service (315).
300	Office Facilities	350	Conference Room	A space serving an office complex and used primarily for staff meetings and departmental activities.
300	Office Facilities	355	Conference Room Service	A space that directly serves one or more conference spaces as an extension of the activities in those spaces.
400	Study Facilities	410	Study Room	A room or area used by individuals to study at their convenience, the space not being restricted to a particular subject or discipline by contained equipment.
400	Study Facilities	420	Stack	A space used to house arranged collections of educational materials for use as a study resource.
400	Study Facilities	430	Open-Stack Study Room	A combination study space and stack, generally without physical boundaries between the stack and study areas.
400	Study Facilities	440	Processing Room	A room or area devoted to processes and operations in support of library functions.
400	Study Facilities	455	Study Service	A space that directly serves study spaces, stacks, open-stack study spaces, or processing rooms as a direct extension of the activities in those spaces.
500	Special Use Facilities	510	Armory	A room or area used by Reserve Officer Training Corps (ROTC) and ancillary units for military training and/or instructional activities.
500	Special Use Facilities	515	Armory Service	A space that directly serves an armory facility as an extension of the activities in that facility.
500	Special Use Facilities	520	Athletic or Physical Education	A room or area used by students, staff, or the public for athletic or physical education activities.
500	Special Use Facilities	523	Athletic Facilities Spectator Seating	The covered seating area used by students, staff, or the public to watch athletic events.
500	Special Use Facilities	525	Athletic or Physical Education Service	A space that directly serves an athletic or physical education facility as an extension of the activities in that facility.
500	Special Use Facilities	530	Media Production	A space used for the production or distribution of multimedia materials or signals.
500	Special Use Facilities	535	Media Production Service	A space that directly serves a media production or distribution space as an extension of the activities in that facility.
500	Special Use Facilities	540	Clinic	A space used for providing diagnosis, consultation, treatment, or other services to patients or clients or subjects with a primary purpose of instruction, research, or public service.
500	Special Use Facilities	545	Clinic Service	A space that directly serves a clinic as an extension of the activities in thatspace.
500	Special Use Facilities	550	Demonstration	A room or group of spaces used to practice, within an instructional program, the principles of certain disciplines such as teaching, child care or development, and family and consumer science.
500	Special Use Facilities	555	Demonstration Service	A space that directly serves a demonstration facility as an extension of the activities in that facility.
500	Special Use Facilities	560	Field Building	A barn or similar agricultural structure used for animal shelters or for the handling, storage, or protection of farm products, supplies, vehicles, or implements.
500	Special Use Facilities	570	Animal Facilities	A space that houses laboratory animals used for research and/or instructional purposes.
500	Special Use Facilities	575	Animal Facilities Service	A space that directly serves an animal quarters facility as an extension of the activities in that facility.

Space Category Code	Space Category Desc	Space Subcategory Code	Space Subcategory Name	Definition
500	Special Use Facilities	576	Cage Wash	A room which directly serves an animal care facility as a place where animal cages are washed. This category does not include areas that directly serve rooms used for the treatment of patient animals (see health care facilities).
500	Special Use Facilities	580	Greenhouse	A building or space, usually composed chiefly of glass, plastic, or other light-transmitting material, that is used for the cultivation or protection of plants or seedlings for research, instruction, or campus physical maintenance or improvement purposes.
500	Special Use Facilities	585	Greenhouse Service	A space that directly serves a greenhouse facility as an extension of the activities in that facility.
500	Special Use Facilities	590	Other (All Purpose)	A category of last resort.
500	Special Use Facilities	595	Other Special Use Facilities Service	A service room that serves a room classified as a 590 Other which is a category of last resort and should rarely be utilized.
600	General Use Facilities	610	Assembly	A space designed and equipped for the assembly of many persons for such events as dramatic, musical, devotional, livestock judging, or commencement activities.
600	General Use Facilities	615	Assembly Service	A room or area that directly serves an assembly facility as an extension of the activities in that facility.
600	General Use Facilities	620	Exhibition	A room or area used for exhibition of materials, works of art, artifacts, etc., and intended for general use by faculty, students, staff, and the public.
600	General Use Facilities	625	Exhibition Service	A space that directly serves an exhibition facility as an extension of the activities in that facility.
600	General Use Facilities	630	Food Facility	A space used for eating.
600	General Use Facilities	635	Food Facility Service	A space that directly serves a food facility as an extension of the activities in that facility.
600	General Use Facilities	640	Day Care	A space used to provide day or night, child or elderly adult care as a nonmedical service to members of the institutional community.
600	General Use Facilities	645	Day Care Service	A space that directly serves a primary activity space in a day care facility as an extension of the activities in that space.
600	General Use Facilities	650	Lounge	A space used for rest and relaxation that is not restricted to a specific group of people, unit, or area.
600	General Use Facilities	655	Lounge Service	A space that directly serves a general use lounge facility.
600	General Use Facilities	660	Merchandising	A space used to sell products or services.
600	General Use Facilities	665	Merchandising Service	A space that directly serves a merchandising facility as an extension of the activities in that facility.
600	General Use Facilities	670	Recreation	A space used by students, staff, or the public for recreational purposes.
600	General Use Facilities	675	Recreation Service	A space that directly serves a recreation facility as an extension of the activities in that facility.
600	General Use Facilities	680	Meeting Room	A room that is used by the institution or the public for a variety of nonclass meetings.
600	General Use Facilities	685	Meeting Room Service	A space that serves a meeting space as an extension of the activities in that space.
700	Support Facilities	710	Central Computer or Telecommunications	A space used as a data or telecommunications center with applications that are broad enough to serve the overall administrative or academic primary equipment needs of a central group of users, department, college, school, or entire institution.
700	Support Facilities	715	Central Computer or Telecommunications Service	A space that directly serves a central computer or telecommunications facility as an extension of the activities in that facility.
700	Support Facilities	720	Shop	A space used for the manufacture, repair, or maintenance of products or equipment.
700	Support Facilities	725	Shop Service	A space that directly serves a shop facility as an extension of the activities in that facility.
700	Support Facilities	730	Central Storage	A space or building that is used to store equipment or materials and that serves multiple space use categories, organizational units, or buildings.
700	Support Facilities	735	Central Storage Service	A space that directly serves a central storage facility as an extension of the activities in that facility.
700	Support Facilities	740	Vehicle Storage	A space or structure that is used to house or store vehicles.
700	Support Facilities	745	Vehicle Storage Service	A space that directly serves a vehicle storage facility as an extension of the activities in that facility.
700	Support Facilities	750	Central Service	A room or area that is used for the processing, preparation, testing, or delivery of a complex-central or campus-wide support service.
700	Support Facilities	755	Central Service Support	A space that directly serves a central service facility as an extension of the activities in that facility.
700	Support Facilities	760	Hazardous Materials Storage	A centralized facility used for the storage of materials planned for future use or distribution that are considered hazardous by the physical, chemical, biological, or radioactive nature of the materials.
700	Support Facilities	765	Hazardous Materials Svc	
700	Support Facilities	770	Hazardous Waste Storage	A centralized storage facility used for the treatment and/or disposal of hazardous or toxic waste materials as defined, classified, and controlled under government environmental regulations.
700	Support Facilities	775	Hazardous Waste Service	Small storage areas distributed throughout the institution used for temporary storage of hazardous or toxic waste materials as defined, classified, and controlled under government environmental regulations.
700	Support Facilities	780	Unit Storage	A dedicated storage area or location under the direct control and management of a specific institutional division, department, office, business unit, or similar organizational unit.
800	Health Care Facilities	810	Patient Bedroom	A room equipped with one or more beds and used for patient care.

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800	Health Care Facilities	815	Patient Bedroom Service	A room that directly serves one or more patient bedrooms as an extension of the activities in those spaces.
800	Health Care Facilities	820	Patient Bath	A room containing patient bath and toilet facilities.
800	Health Care Facilities	830	Nurse Station	A room or area used by nurses or other patient care staff who are supervising or administering health care services.
800	Health Care Facilities	835	Nurse Station Service	A space that directly serves one or more nurse station spaces as an extension of the activities in those spaces.
800	Health Care Facilities	840	Surgery	A room used for surgery.
800	Health Care Facilities	845	Surgery Service	A space that directly serves a surgery room as an extension of the activities in that facility.
800	Health Care Facilities	850	Treatment/Examination Clinic	A space used for examinations, diagnosis, consultation, or treatment.
800	Health Care Facilities	855	Treatment/Examination Clinic Service	A space that directly serves a Treatment/Examination Clinic room as an extension of the activities in those spaces.
800	Health Care Facilities	860	Diagnostic Service Laboratory	A space used to provide diagnostic support services to an entire health care facility.
800	Health Care Facilities	865	Diagnostic Service Laboratory Support	A space that directly serves a diagnostic service laboratory as an extension of the activities in that facility.
800	Health Care Facilities	870	Central Supplies	A room used centrally to store health care supplies in a health care facility.
800	Health Care Facilities	880	Public Waiting	A space used by the public to await admission, treatment, or information within a health care facility.
800	Health Care Facilities	890	Staff On-Call Facility	A room or quarters used by health care staff to rest or sleep while on call to assigned duties within a health care facility.
800	Health Care Facilities	895	Staff On-Call Facility Service	A space that directly serves as a staff on-call room as an extension of the activities in that facility.
900	Residential Facilities	910	Sleep/Study Without Toilet or Bath	A residential room for one or more individuals typically furnished with bed(s), wardrobe(s), closet(s), desk(s), and chair(s), without an internally connected bath or toilet.
900	Residential Facilities	919	Toilet or Bath	A toilet or bathroom intended only for the occupants of the residential facilities, rather than for the public.
900	Residential Facilities	920	Sleep/Study With Toilet or Bath	A residential room for one or more individuals typically furnished with bed(s), wardrobe(s), closet(s), desk(s), and chair(s), with an internally connected bath or toilet.
900	Residential Facilities	935	Sleep/Study Service	A room that directly serves the occupants of sleep/study rooms.
900	Residential Facilities	950	Apartment	A complete living unit, with private cooking facilities, that is not a separate structure.
900	Residential Facilities	955	Apartment Service	A room or area that directly serves an apartment or group of apartments as an extension of the activities in that facility.
900	Residential Facilities	970	House	A complete living unit, with private cooking facilities, that is a separate structure. Should include fraternity and sorority houses only if owned or controlled by the institution.