**Oaklawn Foundation Faculty Research Assistantships**

**Criteria and Evaluation**

* Amount: $2500/ year total
* Goal: To fund student research assistants working on faculty projects during the summer and/or academic year
* May be awarded to one faculty project ($2500) or to two separate faculty projects[[1]](#footnote-1) ($1250 each)
* All Geography faculty (at least .75 FTE and/or ongoing commitment to the department) are eligible. A discussion with the Chair regarding workload is suggested (Form B).
* Priority given to those faculty with little/no other competitive funding available. However, faculty are encouraged to seek supplemental or subsequent funds using this as a ‘seed’ grant.
* One-page proposals due **the Wed. before Spring Break** of each year with the following info:
	+ brief description of project, how it fits in your research trajectory
	+ identification of student who has agreed to serve as RA if funded, or your ideal set of skills/interests and a hiring plan (priority to GEOG majors/minors)
	+ planned research duties of the student
	+ timeline of project and how this support fits in
	+ disclosure of all other funding, existing or applied for
	+ funds must be spent by the end of the following fiscal year (e.g. you receive notice of a grant in March 2018, it must be spent out by June 30, 2019)
* Review process: a committee comprised of two Geography faculty who did NOT submit a proposal and one outside faculty member from a cognate discipline for a total of 3 members will review all proposals for merit and decide on award(s), including the option not to make any award in a given year. The committee’s decision should be conveyed to individual faculty applicants privately before news of the successful awardees is shared more widely. Decision made and shared by **the end of March** of each year to allow for planning and recruitment time.
1. Note: there are already many options for funding students’ projects - this is not suitable for those. [↑](#footnote-ref-1)