Information for Visiting Students

The Robert Larner, M.D. College of Medicine at The University of Vermont offers a limited number of electives to students from LCME-accredited schools (U.S. and Canadian) and accredited DO programs in their final year of medical school, provided that they have completed one year of core clinical rotations and meet our requirements for admission.

Visiting students may apply for a maximum of 8 weeks of electives at the Larner College of Medicine. We do not accept visiting students for March or April of any year, with the exception of course OBGY 4515 which is offered for 2 weeks every April to students in New England.

Please see information below regarding our application requirements and procedures:

- Students from U.S. LCME-accredited schools and accredited DO schools
- Students from Canadian LCME-accredited schools

What to know before applying:

<u>HOUSING:</u> LCOM is not able to offer housing to visiting medical students. Most visiting students will utilize UVM's <u>Off-Campus Housing Office</u> to find temporary accommodations. Some clinical departments may be aware of housing opportunities that are not shared publicly, please check with the appropriate Coordinator, listed at bottom of this page, for any information.

<u>PARKING:</u> Parking passes are available for purchase for <u>UVM Campus parking</u> or <u>UVMMC hospital parking</u>. Students staying close to campus may want to consider taking one of the <u>local bus lines</u>, walking, or biking.

Please note: The Robert Larner, M.D. College of Medicine at The University of Vermont does not offer electives to students from Caribbean/off-shore medical schools or international medical schools, regardless of their affiliation. There are no exceptions to this policy.

Students from U.S. LCME-accredited schools and accredited D.O. Institutions

Visiting students may apply for a maximum of 8 weeks of electives at the Larner College of Medicine.

The Robert Larner, M.D. College of Medicine at The University of Vermont uses the <u>Visiting Student Learning Opportunities</u> (VSLO), to receive visiting student applications. Applicants must complete and submit a VSLOapplication for their preferred electives and dates.

The VSLO catalog for the upcoming year will be viewable after the New Year, the application process opens in mid-March.

For more information on VSLO, please visit the VSLO website or contact VSLO (202.478.9878). For more information on our visiting student electives, please contact <u>Visiting Student Electives</u> <u>Coordinator</u>.

*Please note that VSLO can only be used by students from U.S. LCME-accredited schools and DO programs. Students from Canadian LCME schools must apply by following our alternate application process, listed below.

We do not accept visiting students for March or April of any year.

For questions about specialty rotations please contact the appropriate Coordinator:

Anesthesia: Amy St. Louis

Emergency Medicine: <u>Debbie McDonald</u>

Family Medicine: Rhonda Hanley

Endocrinology/Nephrology: Claire Sprano

Dermatology: Ellen Dimick

Gastroenterology: Suzanne Wyckoff

Rheumatology: <u>Ellen Dimick</u> Neurology: <u>Elizabeth Mcelhinney</u>

Ob/Gyn: <u>Sara Tourville</u>
Pathology: <u>David Viau</u>
Pediatrics: <u>Patty McClellan</u>
Orthopaedics: <u>Monika Donlevy</u>
Radiology: <u>Zach Burbano</u>
Surgery: <u>Lisa Washburn</u>
Urology: <u>Lisa Washburn</u>

Students from Canadian LCME-accredited schools

The Robert Larner, M.D. College of Medicine at The University of Vermont offers a limited number of electives to students from Canadian LCME-accredited medical schools, provided they have finished at least one year of clinical work (Family Medicine, Internal Medicine, Neurology, OB/GYN, Pediatrics, Psychiatry, and Surgery).

How to Apply

Please see the <u>Course Catalog</u>. Please contact the appropriate specialty coordinator about availability.

Visiting students may apply for a maximum of 8 weeks of electives at the Larner College of Medicine.

The Visiting Student Application package, including all supporting information, is available in pdf format.

Please read all material carefully and fill out the application and immunization form* completely before submitting your application. Please submit all materials together in one package. Incomplete applications will be returned. Materials must be mailed; faxed or emailed applications will not be accepted.

Please note that we do not hold spots for visiting students in advance of receiving a completed application package.

Your application packet must include the following:

- Application fillable form
- AAMC standard immunization form
- Proof of COVID-19 vaccination
- Proof of personal health insurance
- Proof of malpractice/liability coverage
- Application fee(s) \$50 USD check or money order made payable to University of Vermont
- Personal photo
- Evaluation form if required
- HIPAA compliance confirmation**
- Copy of CV (please include dates and number of weeks of core clerkships)
- Copy of your medical school transcript

 A copy of your USMLE Step 1 score report, or a letter from your school certifying your score

*Please fill out the AAMC Standardized Immunization Form and have it signed by your health care provider. Immunization attachments and lab reports will not be accepted in place of the immunization form. Include additional information only when necessary or requested.

**HIPAA Compliance:

All students taking electives at the Robert Larner, M.D. College of Medicine at The University of Vermont/The University of Vermont Medical Center must complete HIPAA (Health Insurance Portability and Accountability Act of 1996) training. Many visiting students will already have completed HIPAA training, sometimes several times. If you have completed training within a year of the start date of the elective, you may forward, with your application, a photocopy of your completion certificate or a letter (on institutional letterhead) from your Dean or HIPAA administrator stating that you are HIPAA compliant. This information will be kept in your file and a copy will be forwarded to the Risk Management Department at The University of Vermont Medical Center. All other students will be required to complete a short, web-based HIPAA tutorial upon arriving for the elective.

Deadlines:

The visiting elective year at the Robert Larner, M.D. College of Medicine at The University of Vermont is May to February. Visiting students are not accepted for March or April of any year. Complete applications for electives must be received at least 2 months prior to the elective start date. Applications for Als should be received at least 3 to 4 months prior to the elective start date to facilitate the creation of call schedules. Last minute applications will not be accepted and will be returned.

Electives at the Larner College of Medicine are scheduled in 4 week blocks. For ease of scheduling, visiting students are encouraged to conform to this schedule.

If you have questions about information that is not covered here please contact the Visiting

Student Electives Coordinator.

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These students may be able to arrange a rotation directly with a clinical department without sponsorship of the Larner College of Medicine by contacting the appropriate coordinator(s) listed below:

Anesthesia: Amy St. Louis

Emergency Medicine: <u>Debbie McDonald</u>

Family Medicine: Rhonda Hanley

Cardiology/Endocrinology: Jordan Primeaux

Dermatology: Ellen Dimick

Gastroenterology: Kaitlyn Benoure

Rheumatology: <u>Ellen Dimick</u> Neurology: <u>Elizabeth Mcelhinney</u>

Ob/Gyn: <u>Sara Tourville</u>
Pathology: <u>David Viau</u>
Pediatrics: Patty McClellan

Orthopaedics: Monika Donlevy Radiology: Zach Burbano Surgery: Lisa Washburn Urology: Lisa Washburn

URiM Opportunities - <u>The Visiting Student Elective Scholarship</u> <u>Program (VSESP)</u>

Related Links

• The University of Vermont Medical Center Office of Graduate Medical Education

Housing Information

- Off-Campus Housing
- LCOM Weekly Wire housing listings
- rotatingroom.com

Campus Information

- UVM Campus Parking
- Medical Center Parking
- Campus Photo Tour
- University Dining Services
- Campus Transportation
- Local Bus Service Green Mountain Transit
- Campus Recreation