

EXPERIENTIAL LEARNING ACADEMIC DELIVERABLES

At the conclusion of your Internship/Research Experience, you are required to submit deliverables based on the number of credits you are earning. Once completed, deliverables should be submitted to the Blackboard site of the internship course for which you're registered. See below for outlined deliverables.

1 credit (45 hours interned/researched)

Deliverables
2 pg reflection on internship/research experience <ul style="list-style-type: none"> • What did you do in your internship? What did you learn? How did you meet your learning objectives? What connections did you make to job/career ideas? Tips for future interns? • Attach at least one photo • This reflection may be published on the Rubenstein School website and possibly in the Rubenstein School Newsletter
1 pg reflection after conducting 1 informational interview with a professional at/connected to your internship/research site. Informational interviews are opportunities for you to converse with people doing work that you're interested in. These conversations can be very useful as you think about possible jobs and career paths you might want to explore. Here are some questions you might consider asking: <ul style="list-style-type: none"> • Tell me about your career path - how did this type of work interest you and how did you get started? • What were your first few jobs after you graduated from college? • What are the duties/responsibilities in your job? What does a typical day or week look like for you?
1 pg reflection on equity, diversity, and/or social justice as it relates to your internship/research – the organization/company/agency you worked with, the population(s) you worked with, the impact of your work, observations, etc
Create an visual presentation of your internship/research, such as: <ul style="list-style-type: none"> • 1-2 minute video or • Multiple high quality PowerPoint slides (including a description of your internship as well as 1-3 photos) highlighting work completed
Presentation of your visual (video or PowerPoint) in one of the following venues: <ul style="list-style-type: none"> • A class within your major • Student clubs such as the Wildlife & Fisheries Society, Forestry Club, VSTEP, etc. • Rubenstein School Internship Panel – organized by the Stewards (Fall & Spring) • Rubenstein Summer Internship Slam (early September) • Another setting agreed upon in consultation with a Rubenstein Internship Advisor or Internship/Research Faculty Sponsor
Submit your most up to date resume including an entry outlining/describing your internship/research. Sign up for a UVMConnect (www.UVMConnect.org) account – this is an online network of UVM students, graduates, faculty & staff.

Note* The number of interviews and length of reflection is determined by number of credits you're earning:

- 1 credit = 1 interview + 1 pg reflection
- 2 credits = 2 interviews + 2 pg reflection
- 3 or more credits = 3 interviews + 3 pg reflection

2 credits (90 hours interned/researched)

Deliverables
Complete all assignments articulated for 1 credit
2 pg reflection after conducting 2 informational interviews with professionals at/connected to your internship/research site

3 credits (135 hours interned/researched)

Deliverables
Complete all assignments articulated for 1 credit
3 pg reflection after conducting 3 informational interviews with professionals at/connected to your internship/research site
Complete a substantive academic project to be determined with your internship/faculty sponsor. Examples include: <ul style="list-style-type: none">• 8-10 pg research paper• Substantive project building on the focus of your internship/research – see below for examples• Additional project ideas can be agreed upon through conversation with internship/faculty sponsor

4 credits (180 hours interned/researched)

Deliverables
Complete all assignments articulated for 1 credit
3 pg reflection after conducting 3 informational interviews with professionals at/connected to your internship/research site
Complete a substantive academic project to be determined with your internship/faculty sponsor. Examples include: <ul style="list-style-type: none">• 10-12 pg research paper• Substantive project building on the focus of your internship/research – see below for examples• Additional project ideas can be agreed upon through conversation with internship/faculty sponsor

5 credits (225 hours interned/researched)

Deliverables
Complete all assignments articulated for 1 credit
3 pg reflection after conducting 3 informational interviews with professionals at/connected to your internship/research site
Complete a substantive project to be determined with your internship/faculty sponsor. Examples include: <ul style="list-style-type: none">• 12-15 pg research paper• Substantive project building on the focus of your internship/research – see below for examples• Additional project ideas can be agreed upon through conversation with internship/faculty sponsor

6 credits (270 hours interned/researched)

Deliverables
Complete all assignments articulated for 1 credit
3 pg reflection after conducting 3 informational interviews with professionals at/connected to your internship/research site
Complete a substantive academic project to be determined with your internship/faculty sponsor. Examples include: <ul style="list-style-type: none">• 15-18 pg research paper• Substantive project building on the focus of your internship/research – see below for examples• Additional project ideas can be agreed upon through conversation with internship/faculty sponsor

IMPORTANT NOTES:

- Due dates for completion of deliverables are in the last week of the semester in which the academic work is being completed and credit is being earned. Faculty sponsors may request to see drafts of research papers/projects prior to final due date.
- All written deliverables should use 11 or 12 point font, 1.5 line spacing and standard margins.
- Faculty Sponsors may request additional deliverables or suggest substitutions as they see fit.
- All deliverables should be submitted through Blackboard.

SUBSTANTIVE ACADEMIC PROJECT SUGGESTIONS

- Meet with your faculty sponsor to determine the scope & scale of your academic project
- Examples of past academic projects:
 - a research paper on a topic related to the internship/research experience (lengths suggested above, ultimately to be decided by faculty sponsor)
 - an in-depth land management plan
 - a set of policy briefs
 - the creation of environmental education lesson plans
 - marketing plan for an organization/company
 - a series of GIS maps
 - an in-depth policy analysis

GRADES and EVALUATION

- The Rubenstein Internship Advisor and your Internship/Research Faculty Sponsor will assess and grade your academic deliverables.
- The evaluation from your Internship/Research Supervisor will be based on the quality of your work in the internship and their experience working with you.