Appendix B



Master of Science in Counseling

## HANDBOOK AGREEMENT FORM

To insure that all students are familiar with counseling program policies, students are required to complete this form, sign it, and submit to their advisor, prior to their first semester, to be placed in their permanent student file in the Counseling Program Office.

I	
STUDENT NAME (PLEASE PRINT)  Hereby indicate that I have read, understand, and am in agreement with the policies and procedures outlined in the Master of Science in Counseling Program, Student Handbook dated	
School Counseling Program Clinical Mental Health Counseling Program Dual Option (School & Clinical Mental Health)	Full-time Part-time student
Students are required to take 10 credits per acade	emic year <u>minimum</u> for half-time status.
(Later switching of programs and/or completing a dual option are possible but are <u>not</u> automatic. Request for permission to change programs and/or to complete a dual option must be discussed with the student advisor and submitted for approval on the <u>Change of Program Request form</u> to the Counseling Program administrative staff (656-3888). Such requests are reviewed and agreed upon by the <u>full</u> counseling faculty. If approved, you will be required to complete a new Program of Study and Program Planning Sheets.)	
Student Signature	Date

Distribution: Original in Permanent Student File, Advisor

Updated 8/7/2020