

VTPBiS School Coordinator Implementation Checklist

School: _____

SU/District: _____

School Coordinator Name: _____

Date of completion: _____

VTPBiS School Coordinator Checklist		In Place = 2 Partially in Place = 1 Not in Place = 0		
Please indicate the status of your efforts to coordinate the PBIS within your school.		DATE:	DATE:	DATE:
1. Identified as the School Coordinator .1 FTE (endorsed by administrator; flexibility to complete tasks on time; attend VTPBiS trainings)	Status:			
2. Ensure team is scheduled to meet at least monthly.	Status:			
3. Help Team with meeting facilitation, organization and task completion around PBIS School Implementation Plan.	Status:			
4. Act as liaison between your school and SU/District Coordinator and SU/District Leadership Team.	Status:			
5. Attend VTPBiS Regional School Coordinator meetings 4 times per year	Status:			
6. Create dissemination strategy to establish visibility	Status:			
7. Organize and report PBIS data to Team, School and State	Status:			
8. Assist in securing needed resources for school team.	Status:			
9. Reinforce school staff (<i>positive nag!</i>)	Status:			
10. Ensure your leadership team completes the necessary fidelity measures (TIC, EBS & SET) and uses data to make decisions.	Status:			

What is your action plan for completion of activities?

Additional Comments/Questions: